

PowerPoint Work Sheet

Your job is to create a presentation/tutorial on yourself, your family, your interests and hobbies, etc. By doing this task you should learn many of the features of PowerPoint, that will help you during your project!

Instructions

1. Create a presentation using the following slide types at least once:
 - i. title
 - ii. bulleted list
 - iii. table
 - iv. bullets & charts (bar graph or pie graph) This may be pasted from excel
 - v. Organizational chart
 - vi. blank page
- b. You may use your own colour/pattern or use one of the many design templates.
2. Include a bullet build on a click and on a timer, using 2 different transitions
3. Use page transitions for all your pages
4. Include sound effects in one of your bullet builds
5. Import an image from the Internet or use a jpeg in your account. (Save image in your account first)
6. Create a link to the Internet
7. Feel free to add other features to this presentation/tutorial. The more things you try on your own, the better you will be using Powerpoint.